

Community Compass

HR Best Practice for Managers, Boards and Committees of Community Organisation's

Managing People & Challenging Conversations

Poor performers will account for 20% of your team but take up to 80% of your people management time, and we all know that this time could be better spent achieving the goals of your organisation.

Individual and organisational performance depends largely on the relationship between the manager and the employee.

This session will provide you with effective Performance Management strategies to ensure that your staff:

- understand their roles and have reasonable performance expectations;
- have a 'line of sight' between their work and the organisational goals;
- receive frequent and timely feedback, coaching; and
- understand that any performance deficiencies will be addressed in a timely manner.

The Challenging Conversations part of the workshop focuses on building the skills necessary for engaging in difficult conversations with staff while maintaining the integrity of the relationship and achieving win-win outcomes for all.

This work shop is facilitated by **Jobs Australia**, The independent National Body for Not-For-Profit Employment Services.

Dates: Thursday, 24th May 2018 – registration 8:45am to 4:30pm,
Room MS2, Erina Centre.
Located in 'The Hive' Erina Fair. Terrigal Drive, Erina. Central Coast

Attendees: Board or Management Committee members, and Managers or Line Managers. Those involved in managing or coordinating staff in a not-for-profit community organisation (or local government).

Costs: \$190 per person (discounts may apply if your organisation receives FACS funding, email info@communitycompass.org.au to apply)

Register Online: **LIMITED PLACES REGISTER NOW** - To register, go to our training calendar at www.communitycompass.org.au

Phone: 02 4353 9806

www.communitycompass.org.au

info@communitycompass.org.au

Supported by Dept. Family & Community Services NSW