

Community Compass

Volunteers and the law

Does your community organisation engage volunteers? Do you know the legal difference between paid and unpaid workers?

The way the law applies to volunteers can be complex and confusing. This popular session steps participants through the components of a successful and legally-compliant volunteer program.

Training overview:

- The legal differences between a volunteer, an employee and an independent contractor
- Other forms of unpaid work (such as vocational placements, internships, work trials, work for the dole, and court ordered 'volunteering')
- Volunteers and risk management
- Volunteer selection process and equal opportunity laws
- Volunteer screening and background checks
- How to meet the 'duty of care' your organisation owes to volunteers
- An organisation's legal responsibility for the actions of its volunteers
- The importance of volunteer insurance
- Workplace behaviours and volunteers (discrimination, sexual harassment, bullying and victimisation)
- Reimbursing or paying volunteers
- Volunteers records, personal information and privacy
- Reviewing volunteer performance and having difficult conversations
- Ending the volunteer relationship
- Top tips for managing an effective and legally-compliant volunteer program

Dates: Wednesday, 9th May 2018 – 8:45am to 12pm,
Room AS1, Erina Centre.
Located in 'The Hive' Erina Fair. Terrigal Drive, Erina. Central Coast

Attendees: People involved in managing or coordinating volunteers in a not-for-profit community organisation (or local government)

Costs: \$ 55.00 per person

Register Online: **LIMITED PLACES REGISTER NOW** - To register, go to our training calendar at www.communitycompass.org.au

Workshops are delivered in partnership with **Justice Connect** Australia's leading NFP Legal Referral Service

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